

EDUCATION DIRECTOR

- Manage all aspects of FPA video projects, including responding to inquiries for videos at freestyledisc(dot)org or FPA Facebook page.
- Annually notify volunteers and competitors at Jr. events, organize vote at Jr. events, ensure small trophies are made and large trophy updated, ensure web page is updated, etc.
- Coordinate Junior Involvement. Be the main organizational contact regarding Juniors. Coordinate sponsorship opportunities/involvement of the various disc companies (i.e., XDisc, Discraft, DtW etc.)
- Coordinate development of an annual FPA Disc design.
- Contact disc manufacturers to get annual disc donation (Wham-o/DTW 300; Discraft 500).
- Help promote and distribute videos and other learning tools.
- Sustainability & Create/Re-introduce a Teaching Template (ala Disc-Course) for places like schools, YMCA's, Summer Camps, etc. Must train teachers, coaches, players so when the clinic/camp is over learning and play will continue. New Club creation is a goal and critical factor.
- Create More Opportunities - Events, clinics, tournaments, competitions where players (especially new players) can test and showcase their skills, meet other players and groups. State/city/local competitions are great simple examples (again club creation is a critical factor).
- Additionally... Freestyle is a sport that all people and ages can be attracted to, learn and enjoy. An effort to Target Youth/Middle School Age Kids (in USA 11-13 year-olds) can pay off big dividends in the growth of Freestyle.

COMPETITION DIRECTOR

- Participate actively in Board discussions and voting.
- Work with the FPA Board to create competition formats and policies that fulfill the FPA's mission and satisfy member needs.

- Communicate with players and tournament organizers about competition issues such as new competition formats, tournament logistics, and other concerns from players and tournament directors.
- Advise players, tournament organizers and head judge on competition questions.
- Maintain the FPA Competition Manual, working with the judging committee.
- Ensure accurate implementation of the FPA Competition Manual at tournaments, especially the FPA World Championships.
- Improve judging quality through education, standards, video training aids, and other tools based on the current competition formats in cooperation with the judging-committee.
- Solicit player input regarding the Current Competition Manual. Organize member and board votes to modify the competition manual.
- Provide necessary materials, procedures, etc. to a particular tournament's Head Judge appointed by the TD. This includes making current backup judging materials (judging sheets, difficulty sound files, etc.) available through the FPA website.

MEMBERSHIP DIRECTOR (Appointed position):

- Maintain an online database with member information
- Maintain a public member list on the FPA website
- Send welcome email (containing info about benefits, discount codes etc.) to new members
- Communicate with current and potential members regarding the membership
- E-Mail the current member list to TDs and others that are authorized
- Send yearly emailing reminding members to renew
- Increase the number of members Improve benefits, service, value to members
- Keep statistics about the membership, report to the rest of the board and membership (minimum once a year as part of FPA all-member meeting)

PRESIDENT

- The President ensures the sport is following the organization's core mission vision and values as delineated here <http://www.freestyledisc.org/about-fpa/>
- The President is tasked with providing strong leadership for the FPA by working with the board and other stakeholders to establish short and long-term goals, plans and strategies. The President is responsible for presiding over the entire sport and will manage budgets, make sure resources are allocated properly and ensure organizational obligations are met.
- The President represents the FPA with external organizations such as WFDF, disc manufacturers, storefront operators and others.

TREASURER:

Overall responsibility:

Manage financial and legal aspects of the organization, and ensure decisions concerning FPA finances are carried out promptly, accounted for, and disclosed regularly.

Specific responsibilities:

- Work with the rest of the FPA board of directors to set priorities for generating income for the FPA and spending the FPA's funds.
- Monitor income and expenses, ensuring that FPA is using funds in accordance with US laws, and following best practices for nonprofit organizations (also known as non-governmental organizations - NGOs).
- Ensure that non-routine, approved expenses are documented with the FPA's payment request form.
- Pay bills and make other payments via Paypal and the FPA checking account(s), based on board decisions.
- Make deposits, write checks, record all transactions in Paypal, checking account(s), and any other financial account; reconcile checking account.

- Maintain a record of all financial transactions, including invoices, payment requests, payments, and deposits.
- Communicate with, and submit reports to the U.S. Internal Revenue Service (IRS) and the State of California, as required in order to maintain the FPA's status as a nonprofit, tax-exempt organization with 501(c)(3) designation by the IRS.
- Maintain a physical Post Office address (PO Box) in California, and collect (or receive from a California FPA member) snail mail from that PO Box.
- Track accounts with disc vendors, and other FPA partners.
- Produce financial statements for board meetings, and share with membership during the FPA Annual Membership Meetings.

MARKETING DIRECTOR:

If you're passionate about spreading the jam and using your creativity to grow the sport, consider joining the FPA board as Marketing Director. Although the position is unpaid, it's a high impact position on the board with a lot of potential for learning and development.

Responsibilities:

- Assemble a 'social media team' and oversee all of the FPA's social channels (FB, Instagram, Tiktok, etc)
- Increase site traffic to freestyledisc.org in a non-spamming way
- Coordinate FPA events with TDs and be the primary contact for TDs for event promotions
- Maintain archive of photos, clippings, videos, etc. from various events.
- Write letters to sponsors, help TDs get sponsorship products and/or cash to aid in financing events.
- Develop Players Publicity Kit (players customize it for attracting sponsors).
- Create and provide a Tournament Director (TD) Promotions Kit: to support TDs for promotion, sponsors, and media relations.

- Improve FPA Merchandising (cool shirt, more discs, etc.) and find creative income streams for the FPA (i.e auctions, battle pass etc.)
- Secure major sponsor(s). Write and follow up on proposals to Wham-o, Discraft, Xdisc and other organizations for product and financial sponsorship.

WFDF LIAISON (appointed position):

- A member of the WFDF freestyle committee (could also be a current FPA Board member if also on the WFDF freestyle committee) to communicate issues of mutual concern/benefit
- Keep apprised of and share WFDF WADA requirements for WFDF (also GAISF, Olympics and other higher level organizations) branded freestyle events
- Work together with the FPA to decide on participation requirements for WFDF branded events and work with the FPA as the FPA makes selections for WFDF branded competitions