Thank you for your interest in hosting the FPA World Championships (FPAW)/American Freestyle Open (AFO)/European Freestyle Open (EFO)!

Event bids are evaluated based on how well your bid meets the specifications listed below. Make sure your bid will arrive to the FPA Competition Director (Thomas Nötzel) within the established deadline date.

This document is meant to serve as a guide to help you organize and formalize your bid. Please complete the application in as much detail as possible. Your response on the line labeled Details should tell us how you plan to accomplish that item. Or, if you are not able to accomplish that item, the FPA board needs to know what we may have to help with. Applications that provide more complete information and details about their plans for running the tournament will be given more favorable consideration. Changes (other than editorial) to this document may be made by majority FPA Board vote.

Please read also the FPA Competition Manual to understand our tournament procedures.

Application for:
- FPAW
- AFO
- EFO

Application for year __________

1. Requirements
The following requirements have to be met as the minimum standards of a major FPA Event.

Registration Fee
Registration Fee collected by the Tournament Director (per player) must be used exclusively to provide the following for each of the competitors:
- Water/Drinks $5 / 5 €
- Fruits/Snacks $5 / 5 €
- Infrastructure (field, gym, shade, ...) $30 / 30 € (FPAW) / $20 / 20 € (AFO/EFO)
- Disc $10 / 10 (only if you provide)
- T-Shirt $10 / 10 € (only if you provide)

If all these things will be provided, the minimum registration fee is $40 / 40 € (FPAW) / $30 / 30 € (AFO/EFO) (without disc and shirt); the maximum amount of registration fee is $60 / 60 € (FPAW) / $50 / 50 € (AFO/EFO) (with both disc and shirt). Applicants must follow these guidelines and may only deviate under unique circumstances which have been presented to and approved by a majority FPA Board of Directors vote.

FPA Memberships
Since the FPA World Championships is a FPA-sanctioned and FPA-sponsored event, all competitors must be FPA members at the Competitor Level. FPAW Tournament Directors are responsible for ensuring that all competitors fulfill this requirement. The FPA will assist you with verifying that registered competitors for FPAW are also CURRENT members (during the year of the tournament).
**FPA Support**
The FPA supports the World Championships with the following funds:

Sponsoring
- $2500 for FPAW minimum*
- $500 for AFO / EFO minimum *

Amounts are in US Dollars and will be converted as needed to local currency. Note AFO and EFO preferably will be in alternating years.

Furthermore we will advise you and support you in any case you might need help.

* FPA Board of Directors vote required for deviation
2. **Event Logistics**

Please include (as attached sheets) a schematic outline (map) of the event area.

**Performance Area**
You will need a large flat playing surface at least 12m x 12m in size. The performance area/field will need to be located and laid out to take best advantage of the prevailing winds.

- [ ] We can and will provide this.
- [ ] We will need help with this.
- [ ] Not sure.

Details: _________________________________________________________________

**Sound System**
You will need a sound system loud enough to be heard by judges and spectators (but not too loud for the judges).

- [ ] We can and will provide this.
- [ ] We will need help with this.
- [ ] Not sure.

Details: _________________________________________________________________

**Live Streaming**
It’s nice to have a live streaming, to give all the jammers who cannot participate a chance to watch the life runs. It’s also a chance to get some new people or potential sponsors into the sport.

- [ ] We can and will provide this.
- [ ] We will need help with this.
- [ ] Not sure.

Details: _________________________________________________________________

**Staffing Titles and Staff Coordination**
You will need Staff to organize the event and during the event to run it fluently. Please provide the names of the potential persons who will be responsible for the following positions:

- Tournament Director: __________________________________________________
- Head Judge: ____________________________________________________________
- Announcer/Timer: ______________________________________________________
- Sound Person/DJ: ________________________________________________________
- Web Design: __________________________________________________________
- Design: ________________________________________________________________
- Sponsoring: ____________________________________________________________
- Promotion: ____________________________________________________________
Number of staff for setup and breakdown: __________________________________________________

Experience of your crew
Please give us some information about your experience in organizing events and freestyle tournaments.
Details: __________________________________________________________________________

Event Site
Plan to provide adequate warm-up areas, banners, tents, booths, bleachers/seating, that will make the event look professional and allow for adequate viewing by everyone.
☐ We can and will provide this.
☐ We will need help with this.
☐ Not sure.
Details: __________________________________________________________________________

Indoor Site for Backup
You will need to provide an indoor backup location nearby in case of bad weather. The Tournament Director is responsible for deciding in a timely manner whether or not to move indoors. Bad weather may include unplayable wind conditions, rain, or cold.
☐ We can and will provide this.
☐ We will need help with this.
☐ Not sure.
Details: __________________________________________________________________________

Judging Area
You will need to provide tables, chairs, pencils/pens, judging sheets, calculators, and water for the judges as well as a computer with MS Excel for the judging computations and division seeding. In addition you will have to provide a small sound system/player for the Difficulty Judges using the audio file for difficulty marks (mark files will be provided).
☐ We can and will provide this.
☐ We will need help with this.
☐ Not sure.
Details: __________________________________________________________________________
3. **Event Sponsoring and Promotion**

**Sponsors**
Please list all current or potential sponsors and include any sponsorship proposal materials you have.

_______________________________________________

______________________________________

_______________________________________________

___________________________________

□ We don’t have sponsors yet.

**Media**
Please plan to prepare and send press releases, and arrange for newspaper, radio, TV interviews before, during and after your event.

□ We can and will provide this.

□ We will need help with this.

□ Not sure.

Details: ________________________________________________________________

**Print Media**
You will have to print flyer and poster to promote the event and get public to the event site.

□ We can and will provide this.

□ We will need help with this.

□ Not sure.

Details: ________________________________________________________________

4. **Meeting the Needs of the Players**

Please provide information below regarding estimated player costs for the following.

**Accommodation**

*Are there affordable housings/hotels near the playing field?*

□ Yes Details: ____________________________________________________________________________

□ No Distance from site: ___________________________________________________________________

_______ Estimated cost per person/night **Option 1**

_______ Estimated cost per person/night **Option 2**

_______ Estimated cost per person/night **Option 3**

_______ Estimated cost per person/night **Option 4**
Players package
You will need to prepare a registration package to include all the essential information for all the players (map to event site, parties, transportation info, event staff phone numbers, event schedule). It is also suggested that players packages include extra items for the competitors, like t-shirts, discs, sponsor gifts.

☐ We can and will provide this.
☐ We will need help with this.
☐ Not sure.

Details: _________________________________________________________

Trophies
You will need to provide trophies/medals for top 3 teams (2-3 competitors/team) in each category. The final design of the trophies should be submitted to the FPA Board for approval (only for FPAW).

Trophies must meet the following specifications:
Trophies can have a maximum weight of 3 kg and a maximum size of 30cm x 30cm x 10cm. The trophy design should be travel-friendly.

6 Open Pairs, 6 Mixed Pairs, 6 Women's Pairs, 9 Open Co-op → =27 total (if all categories are played)

Details/Trophy ideas: __________________________________________________________________________

Food and Water
Water and refreshments should be provided on-site for the players, judges, and event staff (see also 1. Requirements). Food should also be available nearby for purchase (at a discount or free to competitors, if possible).

☐ We can and will provide this.
☐ We will need help with this.
☐ Not sure.

Details: ________________________________________

5. Budget
Please complete and submit a detailed budget, using the FPA budget worksheet as an example. The FPA budget worksheet can be found here: http://www.freestyledisc.org/docs/fpa_worlds_budget_worksheet.xls

Indicate exact or estimated values where appropriate. Below are considerations to include in your budget:

Insurance
Do you know how much insurance for the event will cost? What does it cover?

Sponsors
Do you have the potential for or existing sponsors that will help fund the event?

Event Equipment
How much will it cost to rent the sound system, chairs, tables, tents, etc.?

Staff
Will staff be paid? If so, list which staff members will be paid and their salaries in the budget.

Merchandise
It is a good idea to plan to sell merchandise to help fund the event. Successful sales include discs, whiz rings, nails, quality T-shirts, and other items. (Many can include logos for the event, the FPA and relevant sponsors). Are disc sales and other sales allowed at the site?
6. **FPA Board**

Feel free to contact the FPA with any questions or concerns you may have about hosting a FPAW event. If you have any questions while you are preparing a proposal, we are here to help. Thank you again for your interest in hosting THE major FPA event!! We look forward to hearing from you soon!

- **Executive Director**  
  Paul Kenny
- **Financial Director**  
  Bethany Sanchez
- **Competition Director**  
  Thoamas Nötzel
- **Education Director**  
  Jens Valesquez
- **Membership Director**  
  Jakub Kostel
- **Marketing Director**  
  Vacant
- **Board Member**  
  Randy Silvey
- **Board Member**  
  Lori Daniels
- **Board Member**  
  Michal Maciolek